The working group sessions are designed to assist participants in identifying the policy relevance of their research, developing a plan for communicating their findings to a policy audience, and preparing a presentation for the final day of the workshop.

This working group session is focused on soliciting and receiving feedback on each participant’s policy presentation outline.

**Session: Solicit and Receive Feedback on the Policy Presentation Outline**

Share the policy presentation outline that you had drafted in Session PP3A with your group members. The group will review and evaluate your outline and provide feedback on its content and structure.

Below is a list of questions to help guide the review and group discussion:

**Audience**

- Who is the target audience? Is the audience well-defined?

**Presentation Objectives**

- Why are you presenting your research findings and recommendations to this audience?
- What do you hope to gain from this presentation?

**Title Slide**

- Does it have all the necessary information, for example, name, affiliation, etc.?

**Overview**

- Are the main messages clear and easy to understand?

**Research Objectives & Methods**

- What did your research attempt to address?
- How did you conduct your research?

**Key Findings**

- Are the key findings clear and easy to understand?
• Do they contain jargon?

Policy/Program Implications of These Findings

• Are the implications clear and easy to understand?
• Do they contain jargon?

Recommended Actions

• Are they a logical conclusion of the data and key messages included in the presentation?
• Are they appropriate for the target audience?

Summary Slide/Final Slide

• Does it adequately summarize the key points and objectives of the presentation?
• Does it close on a strong and positive note?

The challenge in this session is having the appropriate amount of information in your presentation that relays your main messages and recommendations effectively to your audience. The presentations should have the right balance of research information and policy implications, and offer a list of recommendations that are logical and justified given the research findings and implications.